Munirah Mohammed Almajed

I am seeking to obtain a responsible career opportunity to fully utilize my education and skills while making a significant contribution to the success of the organization.

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Phone: 0507932016

Education

2017 - 2019

Princess Nora bint Abdulrahman University collaboration with Dublin City University (DCU)

MSc in Business Administration - Specialist in Finance

Second Class Honors GPA (4.64).

2012 - 2016

Princess Nora Bint Abdulrahman University

Bachelor's degree in Business Administration

First Class Honors GPA (4.85).

Experience

2019-2020

Project manager

Riadiat Company

- Draw the tasks, responsibilities, and prepare the schedule of the activities to match with the company's vision and goals.
- Coordinate activities between the different departments within the company.
- Prepare a detailed work schedule for the incubated projects.
- Hiring and training new employees.
- Communicate with stakeholders and institutions to build partnerships in the field of entrepreneurship.

2019-2020

Business Developer

Riadiat Company

- Prepare and Develop the -Business Model Canvas- for SMEs.
- Prepare and Develop -Economic Feasibility Studies-for SMEs.

Two Years

Coaching

- Present a workshop on the "Business Model Canvas and feasibility study" at Biban Forum, Riyadh.
- Prepare and present a workshop on Financing Sources SMEs - Glowwork Recruitment Exhibition 2019.
- Prepare and introduce a workshop on Financing Sources SMEs, "Makeen Entrepreneur Program" 2019.
- Prepare and present a workshop on the Business Plan, "Makeen Entrepreneur Program" 2019.

Languages

Arabic
Advanced

English
Advanced

Skills

Good Microsoft Office skills
Mentoring
Office administration
Research & Analysis

Certifications & Courses

- Executive Leadership Program/Center for Leadership Studies. |2020.
- Classical Analysis Workshop. |2020.
- Reading Financial Statement. | CFI- 2020.
- Entrepreneurial Journey workshops. |Henry Ford Academy 2018.

Professional certifications

General Securities Qualification Certificate (CME-1)

Publications

Masters Dissertation "Determinants of Household Savings in the Kingdom of Saudi Arabia: An Econometric Study 2011-2017.